



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Rope Works, Inc. for annual training and certification for ropes course facilitators at Tigertail Lake Center. Fiscal Impact: \$3,950.00.

Presenter(s): Donald Astrab, VP, Academic Operations, Analytics, & Comm

What is the purpose of this contract and why is it needed? This is a request for service to provide annual training and certification for Tigertail Lake's ropes course facilitators. It ensures that Broward College staff maintain their skills and knowledge about safety protocols and procedures. Given the potential risks involved in ropes course activities, regular training helps individuals stay updated on best practices for using equipment, managing risks, and responding to emergencies. Schedule training date is for Monday-Wednesday, December 9th-11th, 2024.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, this is a part of the professional fees and other services budget.

What fund, cost center and line item(s) were used? FD319, CC0382, 65000: Other Services.

Has Broward College used this vendor before for these products or services? Rope Works, Inc. is a registered Vendor and has done business satisfactorily with the College in the past.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? Yes.

Was that return on investment not met, met, or exceeded and how? Exceeded, Rope Works has a demonstrative positive impact on Tigertail Lake staff's technical training, staying current on the industry's best practices as well as training new employees on how to operate the ropes course and perform high-angle rescues when necessary.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Yes, it indirectly feeds our Social Enterprise tactics by keeping our staff trained on current best practices. Rope Works supports us with training that allows us to empower student success by providing learning opportunities through multiple modalities. We provide a best-in-class experience to the student body through experiential education, customized to support classroom teaching.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: \$3,950.00 from CC0382, FD319, BU201, PG000269

09/24/24 CC0382 · Tigertail Water Sport Facility

(\$3,950.00)

Jo Anderson
Jo Anderson 8/21/2024










APPROVAL PATH: 12427 Rope Works, Inc. - Ropes Course Facilitators Training (FY2024-2025)

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Kevin Delsoin	Director Review		✔ Completed	
2	Donald Astrab	Vice Provost Review		✔ Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		✔ Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
5	Zaida Riollano	Procurement Approval		✔ Completed	
6	Rabia Azhar	CFO Review		✔ Completed	
6	Christine Sims	Budget Departmental Review		✔ Completed	
6	Legal Services Review Group	Review and Approval for Form and		✔ Completed	
7	Board Clerk	Agenda Preparation		⌚ Pending	
8	District Board of Trustees	Board Meeting	10/08/24 11:00 AM	⌚ Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		⌚ Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		⌚ Pending	



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Description of Services:

Rope Works, Inc provides an annual training to Tigertail Lake Recreational Center with the current ANSI/ACCT Standards information specific to:

- Aerial Adventure Pre-use and Periodic Internal Monitoring Inspection
- Operational Review Written Systems

This training will take place over three (3) days: Monday-Wednesday, December 9th - 11th, 2024

- Advanced skills (Rope Rigging/Rescue operations at height)
- Environmental Awareness and Practices
- Training in house and Assessment tools/Practitioner Certification
- Industry Common practices for operating Aerial Adventure Programs

Total Consideration Payable for the Services:

Training: \$3,950.00